



U.S. Soccer Learning Center Sign-up → Accessing a Course

1. Please navigate to the URL below to access the Learning Center:
 - a. Learning Center Landing Page: <https://learning.ussoccer.com/>
 - b. Referee Landing Page: <https://learning.ussoccer.com/referee>
2. Upon arriving to the appropriate landing page:
New users: Select “Sign up”
Returning users (previous DCC users): You can log in from any landing page.

The screenshot shows the U.S. Soccer Learning Center website. At the top, there is a dark blue navigation bar with the U.S. Soccer Learning Center logo, 'COURSES', and 'HELP' icons. On the right side of the navigation bar, there are 'SIGN UP' and 'LOG IN' buttons, with a red arrow pointing to the 'SIGN UP' button. Below the navigation bar, the main content area features the U.S. Soccer Federation Referee Program logo. To the left of the logo, there is a welcome message: "Welcome to U.S. Soccer's Learning Center. We believe that every player has the right to develop and compete in a fair, fun and safe environment under the guard and supervision of a licensed referee. While in the Learning Center, you will have access to referee courses, resources and support. Welcome to the team!". To the right of the welcome message is a 'REFEREE PATHWAY' diagram. The diagram is a vertical stack of red boxes with white text. From top to bottom, the boxes are: 'FIFA', 'PROFESSIONAL', 'NATIONAL', 'REGIONAL', and 'GRASSROOTS'. On the left side of the 'FIFA' box is the word 'REFEREE', and on the right side is 'ASSISTANT REFEREE'. This structure repeats for 'PROFESSIONAL' and 'NATIONAL'. Below the 'REFEREE PATHWAY' diagram are three images with text overlays: 'Start your Journey' (a referee holding a flag), 'Learn About the Pathway' (a group of referees in a circle), and 'My Courses' (a referee on a field).



3. Signing up:

Enter in your user information, completing all required fields.

- All Learning Center profiles will require a unique primary email address. This email address will be used to communicate about Learning Center activity (course registration, payment confirmation, assignment updates, etc.). A secondary email can be provided to be copied on all communications associated with the primary account.
- Users must be 13 years of age or older to create a profile.
- The zip code associated with the account will help associate the user with the local state referee committee. This association will place the user on reports run by the SRC (ex: show me licensed referees in my area). Referees who register in a different state than their residential zip code will appear on both reports.
- Users who have certified in the past will be able to connect to their certification history and have it visible on their profile. The Learning Center will attempt to identify users based on first name, last name, date of birth and/or email address.
 - If this is not initially visible, please reference the FAQ here:
<https://ussoccerfederation.force.com/lcsupport/s/topic/0T01U000000535aWAA/referee-program>

The screenshot shows the sign-up page for the U.S. Soccer Learning Center. The page has a dark blue header with the USA Soccer Learning Center logo on the left and navigation links for COURSES, HELP, SIGN UP, and LOG IN on the right. The main content area is white with a light blue border. At the top of the form, it says "Sign up" in red. Below that, a message states: "You are just one step away from joining the U.S. Soccer Learning Center. Please fill in the form below to open your free account now. * - required fields". A note below reads: "Please note: the personal information provided (name, date of birth, email address, etc.) must be those of the referee that will be seeking certification, not the details of a parent or guardian. For parents/guardians, there is a field for secondary email address if you wish to receive a copy of all email notifications that are sent to this user." The form fields are arranged in two columns. The left column includes: "Your Email *", "Secondary Email" (with a help icon), "Password *", "Confirm Password *", "First Name *", "Last Name *", "Gender" (with radio buttons for Male, Female, and X, and a "What's this" link), and "Phone *". The right column includes: "Mailing Address", "Apt / Unit / Suite", "City *", "State *", "Zip *", "Country *", "Birthday *", and "Ethnicity *". A checkbox at the bottom right says "I agree to the Terms of Use".



4. Editing profile information:

After signing up, you will be directed to your user profile. Users can:

- Edit their contact details (email, phone, address, profile picture, etc.)
 - o The user's name cannot be edited. Because the Learning Center pulls the profile name to the license templates, name change requests must be facilitated by U.S. Soccer. Users can file a help ticket with U.S. Soccer for such requests.
- Access .pdf copies of their current license and view a list of past certifications.
- Add other experiences related to being a referee to their profile. It should be noted that these experiences are entered by the user and are not verified or confirmed by U.S. Soccer.

5. Completing a Background Screening

- In order for any user over the age of 18 to register for any course they will need to initiate a background screening.
- This is a national Background Check that costs **\$30** and is valid for **2** years.
- In order to begin, click on **+ Initiate Background Screening**
 - Follow the prompts and read the disclosures thoroughly before proceeding to the next step



6. **To navigate to current or prospective courses, select “Courses” on the top navigation bar.**
The system will automatically load the *Available Courses* menu upon arrival.

If the user wishes to navigate to a course that they are currently signed up for, they can select *My Courses* then navigate to the course classroom. Referees can see old course results and access (viewer only) past course classrooms under *My Courses*.

New GR Referees

Available Courses > Grassroots - First Time Referees > Go to Course List > Choose Course

Returning GR Referees

Available Courses > Grassroots - Recertifying Referees > Go to Course List > Choose Course

Regional Referees

Available Courses > Regional Courses > Go to Course List > Choose Course

National Referees (organized by U.S. Soccer)

Available Courses > National Courses